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भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

निर्माण भवन, नई दिल्ली - 110011

GOVERNMENT OF INDIA

MINISTRY OF HEALTH & FAMILY WELFARE

NIRMAN BHAVAN, NEW DELHI - 110011

D.O. No. N. 11017/C/1/2012-FP(pt.)

Dated 20<sup>th</sup> April, 2017

*Dear Mission Director*

As you are aware, in view of certain mishaps and violations of Standard Operating Procedures reported from some states in the past, the Hon'ble Supreme Court has given specific directions in its order dated 14.9.2016, to be strictly followed by the Government of India, the State Governments and Union Territories for delivering quality family planning services in the country.

One of the key directives was that the State must upload a Half yearly and an Annual Report containing not only the statistical information but also non-statistical information regarding quality in sterilization services.

Accordingly, following reports need to **be uploaded on the state FP webpage** as per the laid down formats and timeline:

S No.	Action	Timeline
1.1	Biannual report (Oct 2016-March 2017) Annual Report (April 2016-March 2017) (Annexure 1)	30 <sup>th</sup> April, 2017
1.2	FPIS Claim Status (2016-17) (Annexure 2)	30 <sup>th</sup> April, 2017
1.3	All Death Audit Reports ( Refer to Annex 14 in "Standards & Quality Assurance in Sterilization Services" )	30 <sup>th</sup> April, 2017
1.4	Minutes of Meetings of SISC (State Indemnity Subcommittee) and DISC (District Indemnity Subcommittee)	30 <sup>th</sup> April, 2017

The states are also required to submit the following reports to FP Division, MoHFW by 30<sup>th</sup> April, 2017.

- FPIS Claim Status & Death Audit report in excel format (Annexure 2)
- All filled Death audits reports (Annexure 14 in "Standards & Quality Assurance in Sterilization Services") in pdf format

The above reports may be sent in the prescribed format to [sikdarsk.dcfp@gmail.com](mailto:sikdarsk.dcfp@gmail.com).

The States/UTs may comply to the above timelines and submit the aforesaid documents at the earliest.

*Best regards*

Yours sincerely,

(Dr. S.K.Sikdar)

Mission Directors, NHM (All States/UTs)

**Encl:**

- **Annexure 1:** Report Format
- **Annexure 2:** Status of FPIS claims

ज़िम्मेदारी निभाओ



प्लान बनाओ

**Annexure 1-Report Format**

State

Report Type: (Annual /Biannual)

Reporting period

**I. Family Planning performance**

Services	Q1	Q2	Q3	Q4	Total
Interval Minilap					
Laparoscopy					
PPS					
Female Sterilization					
Male sterilization					
IUCD					
PPIUCD					
PPIUCD Acceptance (Out of total public health institutional deliveries)					

**ASHA Scheme Performance:**

Services	Q1	Q2	Q3	Q4	Total
HDC (percentage distribution of condoms, OCP and ECP)					
ESB Schemes (To be filled by states where scheme is implemented)					
PTK Utilization					

**Status of Functionality of State Indemnity Subcommittee (SISC) /District Indemnity Subcommittee (DISC)**

	Number of meetings held	Frequency of meetings held (Quarterly/half yearly)	Minutes of the meeting prepared (Yes/No)	Number of monitoring visits under taken	Number of client exit interviews conducted	Number of claims (Death/complication/failure ) investigated by SISC/DISC	Remedial steps taken
State							
District 1							
District 2							
District 3							

