



OFFICE OF THE MISSION DIRECTOR  
NATIONAL HEALTH MISSION, MEGHALAYA

Directorate of Health Services, Red Hill, Upper New Colony, Health Complex,  
Laitumkhrah, Shillong-793003, Ph-0364-2506460/2506552,

Fax: 0364-2506244

Email: nrhmmegh@gmail.com

No.DHS/MCH&FW/NRHM/VHSNC/78/2010/979

Dated: 27/03/2014

To,

Manoj Jhalani, IAS

Joint Secretary

Ministry of Health and Family Welfare

Nirman Bhavan, New Delhi-110011

**Subject: Roles of Panchayats for transfer funds, function and functionaries to Panchayati Raj Institutions (PRI).**

**Ref: DO.NoZ-28013/1/13-NRHM-IV dated 5th February 2014.**

Sir/Madam,

In response to your letter DO.NoZ-28013/1/13-NRHM-IV dated 5th February 2014, I am to inform you that:

- The State has circulated the Community Process guidelines issued by the MOHFW which mentions the objectives, composition, activities and the roles and responsibilities of the VHSNCs, whereby clear instruction was given to the districts to disseminate the same to all VHSNC Committees.
- The State does not have the Panchayati Raj Institutions (PRI's) system, but we have the Traditional Local Dorbar System which is being headed by the Headman (called the Rangbah Shnong) who is also a nominated Chairman/President of the VHSNC Committees.

**Current composition of the VHNSC in the State:**

- Headman as the President
- ASHA as the Member Secretary,

Get every Newborn immunized

\*At birth: BCG, OPV (0 dose) || \*At 1 ½ months: DPT1, OPV1 || \*At 2 ½ months: DPT2, OPV2 || \*At 3 ½ months: DPT3, OPV3 || \*At 9 months: Measles

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- The ANM/AWW as the Treasurer
- Other members - which include school teachers, village level workers of other government departments, and representatives of existing community based organizations such as members of the self help groups, youth committees, and service users such as pregnant women, lactating mothers, mothers with children below 3 years of age etc.

#### The functions of the VHSNC are:

Meetings are conducted once a month for discussions on:

- Planning on fund utilization based on the Village requirement/ Village Health Planning.
- Regular submission of Utilization Certificate's to the PHC Accountant.
- Maintenance of all vouchers related to the expenditures of the VHSNC.

#### Opening of Bank Accounts:

All VHSNCs formed have a Joint Bank Account (Headman & ASHA) at the nearest feasible location. In this account the untied fund of the VHSNC is credited.

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