

**GUIDELINES FOR DISTRICT/CITY LEVEL
VIGILANCE & MONITORING COMMITTEES
OF
NATIONAL HEALTH MISSION**

**GOVERNMENT OF INDIA
MINISTRY OF HEALTH & FAMILY WELFARE**

May 2016

DISTRICT/CITY LEVEL VIGILANCE & MONITORING COMMITTEES

1. Brief:

In order to address the healthcare needs of the people of the country, National Health Mission (NHM) was approved by the Government of India. National Health Mission (NHM) encompasses the two sub-missions of National Rural Health Mission (NRHM) and National Urban Health Mission (NUHM). NHM is both flexible and dynamic and is intended to guide City/District/States towards ensuring the achievement of universal access to health care through strengthening of health systems, institutions & capabilities.

National Health Mission (NHM) envisages a robust mechanism for monitoring. Emphasis has been placed on the community monitoring of NHM activities. The Members of Parliament (MPs) have also been associated with District Health Society (DHS) and Rogi Kalyan Samiti (RKS) concerned with planning, implementation, monitoring and evaluation of the programme.

However, it has been felt that the greater involvement of the MPs will help in ensuring enhanced community involvement and accountability in rural and urban areas.

Therefore, it has been decided to constitute District / City* Level Vigilance and Monitoring Committee (D/CLVMC) of NHM under the chairpersonship of the MP of Lok Sabha in each City/District to monitor the progress of implementation of NHM.

2. Objective:

The District/City Level Vigilance & Monitoring Committee will monitor the progress of implementation of National Health Mission (both NRHM & NUHM) under the overall Framework for Implementation. The D/CLVMC will also review strict adherence to prudent fiscal norms, inter-sectoral convergence, community participation and monitoring.

Note: () For Seven Mega Cities of Delhi, Mumbai, Kolkata, Ahmedabad, Hyderabad, Chennai & Bengaluru.*

3. **Composition:**

The composition of D/CLVMC shall be as follows:

3.1 **Chairperson/Co-Chairperson:** The Chairperson/Co-Chairperson of the DLVMC would be an MP(Lok Sabha) elected from

3.1.1 **In Municipal Corporation areas in the Seven Mega Cities** - the MP(Lok Sabha) elected from the Municipal Corporation area, nominated by the Government of India.

3.1.2 **In the Districts, other than those covered by clause 3.1.1 above** - the MP(Lok Sabha) elected from the District, nominated by the Government of India.

Member of Rajya Sabha would also be nominated by Government of India as Co-Chairperson in a Municipal Corporation area/District of their choice.

3.2 **Member Secretary:** The Member Secretary of the D/CLVMC would be:

3.2.1 **In Municipal Corporation areas in the Seven Mega Cities** - the Municipal Commissioner.

3.2.2 **In the Districts, other than those covered by clause 3.2.1 above** - the District Magistrate of the District.

3.3 **Members:** The other Members of the D/CLVMC shall be as follows:

3.3.1 All members of the State Legislative Assembly/Council belonging to the District/City.

3.3.2 Chairperson of Zila Parishad / Panchayat.

3.3.3 The Mayor of the City / Municipal Corporation.

3.3.4 Municipal Commissioner of the Municipal area.

3.3.5 All Chairpersons of Panchayat Samities (Block Pramukh) of the District.

3.3.6 CEO/ Project Director, DRDA.

- 3.3.7 Chief Officers in charge of departments of Women & Child Development, Water Supply & Sanitation and School Education and Social Justice & Empowerment, Panchayati Raj, Housing and Urban Poverty Alleviation (HUPA), Urban Development (UD).
- 3.3.8 An eminent person from medical, social or public fields to be nominated as per the following procedure:
- 3.3.8.1 The Chairperson of the D/CLVMC shall recommend a suitable "eminent person from medical, social or public fields" to the Member Secretary, for nomination as member of D/CLVMC.
- 3.3.8.2 The Member Secretary shall get police verification conducted in respect of the recommended person.
- 3.3.8.3 After police verification, if nothing adverse is reported, then necessary order/notification, nominating the person to be a member of the D/CLVMC shall be issued by the Member Secretary.
- 3.3.8.4 If, after police verification, some adverse report is received then the Member Secretary will inform the Chairperson, D/CLVMC. The Chairperson, D/CLVMC shall forward recommendation in respect of another suitable eminent person to be a member of the D/CLVMC, to Member Secretary

4 Terms of Reference:

- 4.1 To review the progress of implementation of the annual District/City Health Action Plan under NHM and provide guidance on quarterly basis.
- 4.2 To review the release of funds by Centre and States, utilization thereof and adherence to prudent fiscal norms.
- 4.3 To undertake regular visits to the health facilities in rural/urban/city areas and ensure the availability of human resource at various levels.
- 4.4 To ensure that National Health Programmes are being optimally implemented.
- 4.5 To ensure constructive engagement and participation of all concerned departments in the city/district for multi-sectoral intervention.

- 4.6 To review and ensure that effective inter-sectoral convergence and robust community monitoring and participation is in place.
- 4.7 To recommend corrective measures to ensure that the programme objectives are achieved and services delivered in an effective as well as efficient manner.
- 4.8 To consider complaints, if any, with regard to implementation of NHM in the district/city for appropriate action.
- 4.9 To put in place effective oversight mechanisms.

5 General Guidelines:

- 5.1 Meetings of the D/CLVMC at each level to be held at least once in every quarter after giving sufficient notice to the Hon'ble MPs/MLA and all other Members.
- 5.2 Member Secretary shall convene the meeting on the direction of the Chairperson.
- 5.3 The State/District administration may incur expenditure on holding the quarterly meetings of D/CLVMC at city/district out of the funds provided under management costs.
- 5.4 A minimum of one third of the members of the committee should be present to form the quorum. However, no act or proceedings of the D/CLVMC shall be invalid merely by reason of any vacancy in the D/CLVMC.
- 5.5 Necessary arrangements for quarterly field visit of the committee members will be made by the District Health Society/City Urban Health Society.
- 5.6 Every financial year, the first meeting of the D/CLVMC should be held during the first quarter i.e. between April to June.
- 5.7 At the end of every quarter, the State Government/UT Administration will provide the detailed status reports of the meetings of the D/CLVMC held, after compiling the requisite information received from the districts. The information is to be furnished as per the Annexure.
- 5.8 Proceedings of meetings shall be put in public domain on the State/UT website on NHM, The quarterly report should be furnished to State/UT Government and Government of India as per the following time schedules:

S. No.	Quarter	Period ending	Due date for receiving Report
1	1 st Quarter	April-June	31 st July
2	2 nd Quarter	July-September	31 st October
3	3 rd Quarter	October-December	31 st January
4	4 th Quarter	January-March	30 th April

Annexure

State:

D/CLVMC quarterly report for..... quarter

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Note: () For Seven Mega Cities of Delhi, Mumbai, Kolkata, Ahmedabad, Hyderabad, Chennai & Bengaluru.*