




## SOP/Guide for form 2: Assessment of Resource Availability

### Objective of the tool

To assess the availability of supplies/consumables essential for adherence to safe practices targeted under Dakshata program and prepare action plans to ensure availability of any missing supply.

### General Instruction for filling the tool

At the beginning of the format there are spaces for writing general information regarding the form e.g. district, block name etc. Before sending format it is the responsibility of assessor to check this detail for completeness. Following are the general instruction for filling the tool-


1. Use ball pen to mark your responses.
2. Note the circle  should be covering only single option out of three responses.i.e. "Available", "Non- Available"& Available-non- functional" in the assessment tool.

### Frequency of assessment

Assessments should be done at least once every quarter using this tool.

### Explanation of each data element


Data Element	Explanation	Response
State	State name	Write the name of your state
District	District Name where facility exists	Write name of the district
Facility Name	Name of the facility	Write name of the facility
Facility Type	Type of the facility e.g. CHC, SDH, DH	Encircle facility type, whichever applicable
Date of assessment	Date when assessment done in the format of dd/mm/yy e.g. 05/09/2017	Write date when assessment done in the format of dd/mm/yy
Name of the assessor	Name of the person who assessed the site.	Write name of assessor who assessed facility

	Supply	Explanation	Response
1	Magnesium Sulphate (at least 20 ampoules)	Ask for availability of ' <b>Magnesium Sulphate</b> ' and check physically in the labour room.	If available, Kindly circle  on " <b>Available</b> ", if not available then circle on " <b>Non-Available</b> " and if any equipments are available but nonfunctional, then kindly circle on third option i.e. " <b>Available-non-functional</b> "
2	Antibiotics for mother	Ask for availability of ' <b>Antibiotics for mother</b> ' and check physically in the labour room.	
3	Antibiotics for baby	Ask for availability of ' <b>Antibiotics for baby</b> ' and check physically in the labour room.	
4	Oxytocin (5/10 IU per ml)	Ask for availability of ' <b>Oxytocin (5/10 IU per ml)</b> ' and check physically in the labour room.	
5	Vitamin K (1mg/ml or 1 mg/0.5 ml)	Ask for availability of ' <b>Vitamin K (1mg/ml or 1 mg/0.5 ml)</b> ' and check physically in the labour room.	
6	IV Fluids	Ask for availability of ' <b>V Fluids</b> ' and check	
7	Antiretrovirals	Ask for availability of ' <b>Antiretrovirals</b> ' and check physically in the labour room.	
8	Soap & Running water	Ask for availability of ' <b>Soap &amp; Running water</b> ' and check physically in the labour room.	
9	Gloves	Ask for availability of ' <b>Gloves</b> ' and check physically in the labour room.	

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10	Uristick (for proteinuria and glucose)	Ask for availability of ' <b>Uristick</b> ' and check physically in the labour room.	
11	Partograph	Ask for availability of ' <b>Partograph</b> ' and check physically in the labour room.	
	<b>Supply</b>	<b>Explanation</b>	<b>Response</b>
12	Cord clamps	Ask for availability of ' <b>Cord clamps</b> ' and check physically in the labour room.	If available, Kindly circle  on " <b>Available</b> ", if not available then circle on " <b>Non-Available</b> " and if any equipments are available but nonfunctional, then kindly circle on third option i.e. " <b>Available-non-functional</b> "
13	Sterile scissors	Ask for availability of ' <b>Sterile scissors</b> ' and check physically in the labour room.	
14	Sterile Perineal Pads(	Ask for availability of ' <b>Sterile Perineal Pads</b> ' and check physically in the labour room.	
15	Towels for receiving newborns	Ask for availability of ' <b>Towels</b> ' and check physically in the labour room.	
16	Disposable syringes and disposable needles	Ask for availability of ' <b>Disposable syringes and disposable needles</b> ' and check physically in the labour room.	
17	IV Sets	Ask for availability of ' <b>IV Sets</b> ' and check physically in the labour room.	
18	Corticosteroids (Inj. Dexamethason)	Ask for availability of ' <b>Corticosteroids (Inj. Dexamethason)</b> ' and check physically in the labour room.	
19	Ambu bag for babies(240 ml) with both pre & term mask (size 0,1)	Ask for availability of ' <b>Ambu bag for babies</b> ' and check physically in the labour room.	
20	BP Apparatus	Ask for availability of " <b>BP Apparatus</b> " and check physically in the labour room.	
21	Stethoscope	Ask for availability of ' <b>Stethoscope</b> ' and check physically in the labour room.	
22	Thermometer	Ask for availability of ' <b>Thermomete</b> ' and check physically in the labour room.	
23	Mucus extractor (Dee Lee`s/Penguin)	Ask for availability of ' <b>Mucus extractor</b> ' and check physically in the labour room.	
24	Suction device (Mechanical/Electric)	Ask for availability of ' <b>Suction device</b> ' and check physically in the labour room.	
25	Functional radiant warmer	Ask for availability of ' <b>Functional radiant warmer</b> ' and check physically in the labour room.	
26	Protocol posters displayed	Ask for availability of ' <b>Protocol posters</b> ' and check physically in the labour room.	
27	Doppler/fetoscope in labor room/admission area	Ask for availability of ' <b>Doppler/fetoscope</b> ' and check physically in the labour room.	
28	Antiseptic solution	Ask for availability of ' <b>Antiseptic solution</b> ' and check physically in the labour room.	
29	Cotton swab	Ask for availability of ' <b>Cotton swab</b> ' and check physically in the labour room.	
30	Bleaching powder/ Sodium hypochloride soln	Ask for availability of ' <b>Bleaching powder/ Sodium hypochloride solution</b> ' and check physically in the	
31	Autoclave	Ask for availability of ' <b>Autoclave</b> ' and check physically in the labour room.	
32	Hub cutter	Ask for availability of ' <b>Hub cutter</b> ' and check physically in the labour room.	
33	Puncture proof container	Ask for availability of ' <b>Puncture proof container</b> ' and check physically in the labour room.	
34	Utility gloves	Ask for availability of ' <b>Utility gloves</b> ' and check physically in the labour room.	
35	Color coded bags for disposal of biomedical waste	Ask for availability of ' <b>Color coded bags</b> ' and check physically in the labour room.	

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36	Misoprostol	Ask for availability of <b>‘Misoprostol’</b> and check physically in the labour room.	
	<b>Supply</b>	<b>Explanation</b>	<b>Response</b>
37	Cold storage for Inj. Oxytocin at the point of use	Ask for Provision of <b>‘Cold storage for Inj. Oxytocin’</b> at the point of use and check physically in the labour room.	<p>If available, Kindly circle  on <b>“Available”</b>, if not available then circle on <b>“Non-Available”</b> and if any equipments are available but nonfunctional, then kindly circle on third option i.e. <b>“Available-non-functional”</b></p>
38	HIV testing kit	Ask for availability of <b>‘HIV testing kit’</b> and check physically in the labour room.	
39	Nevirapine syrup	Ask for availability of <b>‘Nevirapine syrup’</b> and check physically in the labour room.	
40	Functional baby weighing scale	Ask for availability of ‘Functional baby weighing scale and check physically in the labour room.	
41	Functional oxygen cylinder (with wrench) with new born mask	Ask for availability of ‘Functional oxygen cylinder and check physically in the labour room.	
42	Family planning options	Ask for availability of ‘Family planning options’ and check physically in the labour room.	
43	Curtain in labor room to ensure privacy to woman	Ask for availability of ‘Curtain ‘and check physically in the labour room.	
44	Examination table	Ask for availability of ‘Examination table’ and check physically in the labour room.	
45	Foot step	Ask for availability of <b>‘Foot Step’</b> and check physically in the labour room.	
46	Wall clock with seconds hand	Ask for availability of ‘Wall clock’ and check physically in the labour room.	
47	Measuring tape	Ask for availability of ‘Measuring tape and check physically in the labour room.	
48	Emergency drug tray	Ask for availability of ‘Emergency drug tray and	
49	Examination tray	Ask for availability of ‘Examination tray and check	
50	MCP card, Safe motherhood booklet	Ask for availability of ‘MCP card, Safe motherhood booklet and check physically in the labour room.	
51	Gluteraldehyde	Ask for availability of ‘Gluteraldehyde and check	
52	Washbasin	Ask for availability of ‘Washbasin and check	
53	Refrigerator	Ask for availability of ‘Refrigerator and check physically in the labour room.	
54	Delivery tray in case of emergency	Ask for availability of ‘Delivery tray in case of emergency and check physically in the labour	
55	Bucket attached with Labor table	Ask for availability of ‘Bucket attached with Labor table and check physically in the labour room.	
56	Kelly's pad	Ask for availability of ‘Kelly's pad and check physically in the labour room.	
57	For communication – telephone facility	Ask for availability of ‘telephone facility and check physically in the labour room.	
58	Wheelchair and/or stretcher	Ask for availability of ‘Wheelchair and/or stretcher’ and check physically in the labour room.	
59	Adult Weighing scale	Ask for availability of ‘Adult Weighing scale’ and check physically in the labour room.	
60	PPE (Cap, Mask, Apron, Shoes/Shoe covers)*	Ask for availability of ‘PPE and check physically in the labour room.	

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61	Table & chair for doctor	Ask for availability of ' <b>Table &amp; chair for doctor</b> ' and check physically in the labour room.	
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For each item that is not available or is non-functional, identify the level of issue. Such non-availability of functional items can be due to following reasons:

- a. Not available at the district store—this can be due to delays in local purchase or delayed availability from the state levels.
- b. Available at the district store but not available at the facility store—this situation arises when the facilities do not adequately forecast and indent supplies from district store.
- c. Available in facility but not at the point of use—situations where supplies are available in facility store or labor room storage area but not available for use by health workers due to any reason.

For each issue, identify what is the bottleneck—it might be that the supply is not in the district priority list of supplies for procurement, or there is inadequate indenting, or person in-charge is not issuing supplies properly to the point of use.

Along with the facility in-charge, labor-room nursing in-charge, and store keeper, identify possible solutions for the issues with clear assigning of responsibility to individuals. Also jointly decide a timeline for addressing the bottleneck to ensure the availability of the missing supply.